

Acupuncture America LLC Terms & Conditions

IMPORTANT-READ CAREFULLY BEFORE REGISTERING FOR A COURSE OR COURSES.

This document is a legal agreement ("Agreement") between Acupuncture America LLC (the "Provider") and You, the course registrant (the "Registrant")

WHEREAS the Program provides courses in the field of acupuncture and dry needling;

AND WHEREAS the Registrant wishes to register in these courses, upon and subject to the terms and conditions of this agreement;

NOW THEREFORE, in consideration of the premises and mutual agreements contained in this Agreement and of other good and valuable consideration (the receipt and sufficiency of which are acknowledged by each party hereto), the Registrant agrees as follows:

1. The Registrant shall pay a \$250.00 non-refundable, non-transferable application fee per course or examination at the time of application for registration. Registrations not paid in full by the 60-day deadline are subject to cancellation by the Provider, and the application fee will be forfeited. The cancellation policy applies to the Fundamental Level examination.
2. The cost of the non-refundable, non-transferable application fees for registration of all Fundamental Level courses (two in total) shall be \$500.00. Full payment is required at the time of registration if the Registrant registers for a discounted rate (if available).
3. There shall be no liability whatsoever on the part of the Provider for any expenses incurred by the Registrant for any cancellation, rescheduling or restructuring of classes.
4. The Provider reserves the right to cancel the courses, limit admissions, modify the contents, revise the dates, change the venues and substitute instructors without prior notice.
5. Refunds shall only be given if the Registrant provides written notice of cancellation at least twenty (20) business days before the start of the course. There will be no refund of the initial application fee. Refund of the tuition fee of 50% shall be given if the written notice of cancellation is between ten (10) to twenty (20) business day. There shall be no refund of the tuition fee if the written notice of cancellation is given to the program in less than ten (10) business days before the start of the course.
6. Any request by the Registrant to transfer registration from the original registered course date to another course date shall require an additional non-refundable, non-transferable administrative fee of \$250.00 per course. Such requests shall be made in writing at least 10 business days before the start of the course and accompanied by the said administration fee for each course. There shall be no transfers allowed within the 10 business days before the start of the course.
7. If the Registrant has been given discounts due to early registration or special discounts for the initial registration of the courses, and wishes to withdraw from 1 or more courses or withdraw after taken 1 or more courses, the refund shall be calculated as the difference

between the total tuition fee paid, less the full tuition fee of the course or courses taken or to be taken and any non-refundable fees.

8. If the Registrant has been given discounts due to early registration or special discounts for the initial registration of the entire Level or Levels, and wishes to transfer to another date after taken 1 or more courses, the remaining credit for the registrant shall be calculated as the difference between the total tuition fee paid, less the full tuition fee of the course or courses taken or to be taken and any non-refundable fees.
9. Attendance at Fundamental Level core courses for those registered in Fundamental Level shall be mandatory.
10. Completion of all relevant components is required within three months of the first day of the course. There shall be no credit for incomplete work, and no make-up time shall be allowed past any course deadlines.
11. Any make-up lecture or practical sessions permitted by the instructor will be charged \$250.00 per hour per individual.
12. A Certificate of Completion or Attendance shall not be deemed or constitute a license to practice acupuncture or dry needling. It shall be the responsibility of the Registrant to consult his/her statutory regulatory bodies or College as to whether acupuncture or dry needling is within the Registrant's scope of practice and to ensure that this program fulfils the requirements of the Registrant's regulatory bodies or College for practicing acupuncture or dry needling before enrolling in this program.
13. Pagers, cellular telephones, or similar devices are not allowed in the classroom or teaching premises. Audio taping, recording, and/or videotaping are strictly prohibited.
14. The Registrant has read and understood the potential risks and complications of acupuncture or dry needling. The Registrant acknowledges that he or she has no [medical or health condition contraindicated](#) to acupuncture or dry needling to his or her body.
15. The Registrant consents to having acupuncture needle insertions to his or her body by other fellow students, teachers, or colleagues. Otherwise, the Registrant is required to bring an adult friend for other course registrants to puncture.
16. The Registrant understands that needle insertion to acupuncture or trigger points on a person is a requirement for completing the program.
17. The Registrant understands that opinion expressed by the instructors or information on our websites, such as www.acupunctureamerica.org shall not constitute a medical opinion or medical advice.

18. The Registrant acknowledges that the Providers, course instructors, or staff hereby assumes no liability for any claims, personal injury, or damage to any individual attending this program or conference that may result from the use of technologies, program, products, acupuncture or dry needling and/or services at this program or conference that may arise out of, or during this program or conference.
19. The Certificate of Completion or Attendance for the Fundamental Level is issued upon successful completion of the Fundamental Level and the Fundamental Level comprehensive examination.
20. Registrants from the in-person cohort wanting to participate in any online components shall pay the difference between the full online program fee and the fee they paid and will have their registration changed to online status. No switching or changing to the online cohort from the in-person cohort is allowed within thirty days or less from the date of the Fundamental examination.
21. The tuition fee for the course or courses does not include the costs of the textbook, which can be purchased separately from the program.
22. The Registrant must pass the written and practical examinations within two years of registering and starting the acupuncture or dry needling program. Otherwise, the Registrant shall not be admitted to the examinations unless the Registrant has taken a refresher course and completed all the practical session requirements again from our program.
23. The Registrant shall consider purchasing cancellation insurance through an insurance provider, as our program strictly enforces our cancellation policy regardless of the reason for cancellation.
24. The Registrant consents to permit the Provider to communicate, share information, and verify the Registrant's status with their regulatory board or college.
25. If any provision or provisions of this Agreement shall be held to be invalid, illegal, unenforceable or in conflict with the law of the state of New York or any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.
26. This Agreement and any disputes in connection with or arising from it will be governed by the laws of the state of New York, and the laws of United States of America applicable therein.

The Registrant acknowledges having read this Agreement and shall be bound by all the terms and conditions herein.

Yes, I have read and agree to the terms and conditions of the program outlined above.